

## WINGATE COMMUNITY NURSERY SCHOOL

Dear Parents,

### **Payments for Lunches and Breakfasts**

Would you please cancel any standing orders or voucher payments so that no further payments for lunches and breakfasts are received by Nursery School.

We will calculate how much is chargeable up to and including 20<sup>th</sup> March and whether any refund is due. We will endeavour to do this as soon as we can but are limited as to when we receive bank statements with the relevant information needed.

Refunds to parents who pay by standing order will be made by cheque and posted to you.

We will contact those parents who pay by voucher to tell them how much is overpaid if applicable. You will then need to contact your voucher company to claim this back – we cannot refund directly to you.

If you have any questions, please email school at [wingate.nursery@durhamlearning.net](mailto:wingate.nursery@durhamlearning.net)

Thank you,

Becky