

Training and Meeting Facilities

Charges



www.wingatechildrenscentre.com

For more information about
charges call Pat or Glen in the
Training Base on

01429 837572

or email:

w.trainingbase100@durhamlea.org.uk



Modern Training & Meeting Facility

Wingate Training and Research Base is County Durham Early Years Training Centre. Hire our stunning training room to work in an environment conducive to reflection and development. The venue is open Monday to Friday from 8.30am till 6.00pm. All bookings are welcome.

We offer a main training room which can accommodate up to 30 people with separate tables and chairs. Boardroom style will accommodate up to 25 people.

The training room hosts two projectors which can be used depending on layout of room. 6 speakers are positioned throughout the training room to offer fantastic sound. A full multimedia lectern with laptop, vhs/dvd player, remote presentation controller and flipchart are available. The training room is also air conditioned and has lots of natural light. All these features are included in the cost of the room hire.

A second smaller meeting room next to the training room is also available for up to 10 people. Both these rooms are separated by a folding sound cushioned wall and if needed both rooms can be hired out to extend the main training room.

To accompany your meeting or training we offer freshly made, delicious home cooking from our in house chef, along with lovely fresh coffee and tea making facilities. Food can be prepared to suit any situation and meet any dietary requirement.

If you'd like 'something different' to what we regularly offer, please give us a ring to discuss your requirements. We will endeavour to meet your needs.

Please see a full list of charges on the reverse of the leaflet

To Book call 01428 837572
or email: w.trainingbase100@durhamlea.org.uk

Wingate Children's Centre
Training & Research Base
Partridge Terrace
Wingate
County Durham
TS28 5BD

Telephone
01429 837572
Email
w.trainingbase100@durhamlea.org.uk
Website
www.wingatechildrenscentre.com



conference and meeting facilities - hire of rooms

large training room

up to 12 people
up to 25 people
upto 60 people (only sat.)

full day

£65
£130
£150

half day

£32.50
£65
£75

smaller training rooms

up to 10 people

full day

£50

half day

£25

catering options

lunch

buffet with starter, fruit, cheese & biscuits
soup & bread. fruit, cheese & biscuits

£9.00 per head
£6.50 per head

tea and coffee

on arrival
mid morning (with homemade cake or biscuit)
mid afternoon (with homemade cake or biscuit)
extra tea or coffee

£1.00 per head
£1.50 per head
£1.50 per head
£1.00 per head

all inclusive

coffee/tea, refreshments and lunch

£14.00 & 11.50 per head

internal training

training courses in care and education 0-5

running courses

£120.00 full day ; £65.00 half day

school development partnership

Partnerships

£1000

visit to the centre

visit

£100 full day (inc. refreshments & lunch)

external training

Key note speech
workshop/seminar
half days training
full days training
(petrol claim : 0.40p per mile)

£700
£300
£400
£700

film commissions and hire of the Sony HVR-Z1

hire of full camera kit

day 1:
day 2:
day 3:

£90
£60
£30

film commissions
price on application

Terms and Conditions

- The room, furniture and equipment must be left in the same condition as found on arrival
- The hirer is responsible for any damages to the building, furniture and equipment and a claim for repair or replacement will be made.
- All vehicles in car park, equipment and personal property brought in to the Centre is at the owners risk. No responsibility for safeguarding of such items can be taken by school staff or the governing body.
- A cancellation fee of the full price will apply if 14 days notice is not given either in written or verbal notice.
- There is very limited car parking on site. Hirers should inform and pass parking passes to people attending the event and instruct them to park there cars at Wellfield Comprehensive School and walk across the road to the Centre.
- No smoking on the school premises at any time.
- The County is insured only in respect of its own liabilities to third parties. Please make sure you are insured for injuries to your members of staff and others and for theft or damage to your own and County property.